

Springwell Child Care

Procedure for New Children

On contacting this service, the parent/carer will receive relevant information over the phone and then be sent an information pack or directed to the service's website.

Children will have the opportunity for their parent./carer to bring them to this service for several visits until they are settled and familiar with their surroundings.

All required paper work such as contracts and child information sheets will be filled out before the children start to attend.

Qualifications and experience of the provider, activities, health and safety, charges, times, days, child information such as allergies, dislikes and interests will be discussed.